**MINUTES**

REGULAR CITY COUNCIL MEETING

Crofton City Council

City Auditorium

Monday, May 3, 2021

6:30 P.M.

Meeting opened at 6:35 PM with notice of the Open Meetings Act and the Pledge of Allegiance.

Roll call taken. Councilmen answering roll call: Roeder, Evans, Murphy, Peitz.

Mayor asked for approval of the minutes with a couple of changes being made. Peitz made motion to approve the April 5th meeting minutes. Roeder seconded. Voting aye: Roeder, Evans, Murphy, and Peitz.

Roeder made motion to approve the special meeting minutes of April 15th. Evans seconded. Voting aye: Evans, Murphy, Peitz, Roeder.

Roof repair on the auditorium was discussed. Bid from Casey and Arens was discussed. Council would like to have a meeting with the two bidders and discuss in more detail what each will do before making any decisions. Motion made by Roeder to have both bidders come in and present what they will be doing to the roof at a special meeting so the council can be informed of the process each bidder uses. Peitz seconded. Voting aye: Murphy, Peitz, Roeder, Evans.

Police Report: Jonathan was not able to come to the meeting due to prior engagements but gave information to Mayor regarding the movable traffic sign. After discussing pros and cons Murphy made a motion to do a permanent solar sign that would be covered by the amount that Main Street Treasures has donated. Evans seconded. Voting aye: Peitz, Roeder, Evans, Murphy.

Wage increase Jonathan had requested was discussed. Roeder asked if Jonathan could give a monthly report of how many violations, complaints, and other activities that he has addressed during the month. Evans questioned if we do evaluations on employees or if we have a form. Mayor advised she does document employee performance but not on a regular form. This item was tabled as the council would like to see a monthly report.

The ordinance to change the meeting date was discussed. Setting the date to the 3rd Monday does cause conflict with bills that are due mid-month such as the credit card which would cause the city to be charged a late fee as the approval could not be made before the deadline. Mayor advised we could table this matter and discuss more at a financial meeting she plans to have before the next meeting. The auditors have sent their draft to look over and waiting for the City’s opportunity to respond. Ordinance change was tabled.

Update for the fee schedule was also discussed and tabled.

Maintenance presented a priority list of what the city needs to be looking at. Wanting to build a strip for the city to repair roads. Murphy advised he has been talking to Knife River to come in and do our streets as he feels the 30-year-old process is not working. Mayor offered to have them all come in and go through the process with the maintenance men. No decision made.

Eddy’s adjustments from the end of year were presented to the Council. This can be discussed at the upcoming financial meeting.

Joe Janssen gave a Golf Course report as the City has an agreement with the Corp of Engineers so are required to give an annual report. Janssen explained improvements they have made. Board approval is needed for anything they spend over $25,000 and they need to replace 2 mowers which will exceed the $25,000 amount. Also, new board members need to be approved. Peitz made motion to approve the purchase of the mowers and approve of the new board members. Murphy seconded. Voting aye: Peitz, Roeder, Evans, Murphy.

Planning & Zoning report given by Mike Chase. This last month we have had 2 applications for building permits. There has been some easement issues so Mike read a letter from Attorney Stevens regarding easements.

Liquor Licenses were presented for approval:

* June 5th – Chelsey Wortmann wedding – St. Rose
* June 12th – Fr. Mike 25th celebration – St. Rose
* June 19th – Michele Leader wedding – St. Rose

Motion made by Evans to approve the liquor licenses. Seconded by Murphy. Voting aye: Peitz, Roeder, Evans, Murphy.

Economic Development report by Erin Filips. Grant was turned in by the Baseball Association to the Knox County Economic Development committee. Economic Development Committee has been talking about park improvements, the sidewalk project that was discussed last summer is being addressed with the Northeast Economic Development Committee. Erin introduced or listed briefly LB406 involving an economic impact study north of 121 and new things to come and a project on Meridian Bridge. She discussed the need for daycare in Crofton. Erin asked if the city could provide/suggest a site. Mayor advised Erin to look into the state laws and see what regulations would be for size, number of employees to number of children, dietician, etc.

Mayor advised of the claims in the folder. Motion by Peitz to approve the claims. Seconded by Roeder. Voting aye: Evans, Murphy, Peitz, Roeder.

Economic Development Committee appointments were discussed. Much discussion on this matter. Murphy wanted to know how the process works. Mayor advised that the mayor makes the committee appointments. The council is then asked to vote approval of those appointments. Mayor would like to talk to a couple more people before making a final decision. Mayor asked Evans to meet with her to look at some vision for the economic development of Crofton. Evans was agreeable to this.

Motion by Roeder to adjourn the meeting. Seconded by Murphy. Voting aye: Evans, Murphy, Peitz, Roeder.

Meeting adjourned at 8:40 p.m.

The next regular City Council Meeting to be held on Monday, June 7, 2021 at 6:30 p.m.

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 Arlene Steffen, City Clerk

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 Sharol Lawhead, Mayor

Pre-Approved Bills Paid in April: Payroll 15735.43; Fed Tax 1586.75; Nebr Payroll Tax 1919.22; Nebr Unemployment 60.18; Aflac 65.78; United Health Ins 538.46; Colonial Life 339.38; Modern Woodman 2286.42; Cedar Knox Rural Water 12155.35; Nebr Dept of Revenue (Sales Tax) 1830.21; Cedar Knox PPD 2625.68; Sun Life 97.79; Telebeep 47.28; US Cellular 235.00; Leaf 108.27; EMC Ins 4992.72; Arts Garbage 5498.35; Great Plains 325.67; Black Hills Energy 406.97

Claims to be Paid: Auto Parts of Ykt 718.90; West Lumber 44.93; CNH Capital 147.42; Wiebelhaus Repair 253.47; NetCom Inc 156.00; Midwest Lab 336.05; Crofton Journal 154.92; C Mart 369.54; First Ntl Bank of Omaha 1951.84; Steffen Inc 229.29; Nebr Public Health Lab 15.00; Clerk Books 2600.00; Tim Arens 309.00; BOK Financial 15573.75; NE Nebr Econ Development 943.80; A & D Service 240.25; One Source 97.26.